

## WEST VIRGINIA ASSOCIATION OF LICENSING BOARDS

101 Dee Drive, Suite 100  
Charleston, West Virginia 25311-1688

Phone: (304) 558-3572

Minutes

April 22, 2015

- (1) Call to Order      The meeting of the Association was called to order at 1 pm at 101 Dee Drive, Charleston, West Virginia, by Linda Lyter, President.
  
- (2) Webinar            Members viewed a webinar provided by the Council on Licensure, Enforcement and Regulation (CLEAR) entitled “North Carolina Board of Dental Examiners v. Federal Trade Commission – What just happened and what does it mean for my board?” Kate Campbell, Assistant Attorney General, stated that a memorandum will be provided to Boards within the next three weeks regarding the perceived impact of this case on our operations.
  
- (3) Meeting with AG’s Office      Linda Lyter reported to members regarding a meeting that she had requested with representatives from the Attorney General’s Office. The focus of the meeting was clarification on costs billed to the Boards by that office for their services. It was reported to members that some of the costs are associated with reimbursing attorneys for State Bar dues and fees for access to Westlaw as well as other costs such as IT expenses. Members reinforced the need to pay attention to invoices received from the Attorney General’s Office for services to make sure that they are accurate and contact that office with any questions or disparities.
  
- (4) Miscellaneous Member Concerns
  - A. Members discussed issues with obtaining criminal background checks for applicants and/or licensees. The bill which would have permitted all Chapter 30 Boards to obtain these checks did not pass during the 2015 Legislative session.
  
  - B. wvOasis implementation of payroll and time keeping for Wave 1 is anticipated to begin in May. Linda Lyter will keep members apprised of any updates and will request that a specific training for Chapter 30 Boards be provided prior to our implementation of these activities on wvOASIS.
  
  - C. It was discussed whether a template for Annual Reports that are required in Chapter 30 be developed to assist members. Linda Lyter stated that a survey could be done of members to see if anyone is interested in such a document.
  
  - D. Inquiry was made as to whether all property when no longer needed by a Board must go to State Surplus or whether Boards could transfer this property from one to another. It was stated that property must go to State Surplus however it may be possible for such a transfer but only with the permission of Surplus.



WV ASSOCIATION OF LICENSING BOARDS  
ATTENDANCE  
February 4, 2015

NAME	LICENSING BOARD
Lanette Anderson	Licensed Practical Nurses
Nancy Godby	Medical Imaging
Summar Steele	Physical Therapy
Linda Lyter	Massage Therapy and Acupuncture
Kathy Lynch	Psychologists
Barbara Johnson	Chiropractic
Susan Combs	Dentistry
Pam Carper	Optometry
Grady Bowyer	Association Consultant
Amanda Legg	Funeral Services
Regina Foster	Funeral Services
Laura Rhodes	Registered Nurses
David Scarpelli	Barbers and Cosmetologists
Kendra Zamora	Hearing Aid Dealers
Aaron Armstrong	Engineers
Brenda Ashworth	Appraisers
Brittany Vance	Osteopathic Medicine
Sue Rubenstein	Engineers
George Conard	Dentistry
Joe Richards	Speech Language Pathology/Audiology
Kate Campbell	Office of the Attorney General