

WEST VIRGINIA ASSOCIATION OF LICENSING BOARD

101 Dee Drive, Suite 100
Charleston, WV 25311-1688
Phone: (304) 558-3572

MINUTES

December 1, 2015

- (1) Call to Order The meeting of the Association was called to order promptly at 4:15 p.m. by Linda Lyter, President. The meeting was held at the Charleston Marriott Hotel.

- (2) Introduction of Members and Guests By acclamation introductions were dispensed with.

- (3) Approvals of Minutes Upon motion by Nancy Godby and second by Pam Cooper, the minutes of October 28, 2015 were approved as circulated. Motion carried.

- (4) Treasurer's Report Upon motion by Nancy Godby and second by Trish Holstein, the Treasurer's Report for January 2015 to November 2015 was approved as circulated. Motion carried.

- (5) New Oasis Payroll Roll-out - Update Linda Lyter advised that the Auditor's Office would continue to run both systems for Wave 2 participants for the foreseeable future. Leslie Rosier-Tabor encouraged all Boards to check for discrepancies by comparing annual leave accrual in the new system with the old method of determining leave. Robert Kittle suggested that all Boards should continue to keep paper logs for the duration.

Linda Lyter also advised that the OASIS travel software should be rolled-out sometime in the Spring.

- (6) Upcoming Legislative Session Linda advised all Boards to stay aware during the upcoming legislative session because the umbrella board issue will most likely come back up again.

- (7) CLEAR New Board Member Training – Discussion of Interest of Members Members decided to defer this discussion until after the 2016 legislative session.

- (8) FARB Membership - Update Upon motion by Leslie Rosier-Tabor and second by Nancy Godby, the Association authorized the President to direct Lanette when to cut the check to pay expenses for Dale Atkinson, CEO of FARB, to come to West Virginia if necessary should there is a legislative bill proposed on the North Carolina Dental Board case.

Linda advised that Lanette is providing the information FARB needs to determine the cost of membership in that organization.

- (9) Big Picture Software
Trish Holstein with the Veterinary Board advised the Association of problems with the contract with Big Picture software. Members discussed when fees are due and other issues regarding the full implementation of the product.
- (10) Miscellaneous/ Member Issues, Concerns, Discussion
There was no further discussion.
- (11) Upcoming Meeting Dates
The next meeting was scheduled for February 3, 2016 at 1:00 p.m.
- (12) Adjournment
Upon motion by Nancy Godby and second by Susan Combs, the meeting was adjourned at 4:51 p.m. Motion carried.