



## WEST VIRGINIA STATE BOARD OF SANITARIANS

P.O. Box 927  
Charleston, West Virginia 25323

Board Meeting Minutes  
August 9, 2024  
Zoom conference Meeting

- The Meeting was called to order by Brad Cochran, Chair @ 10:00 AM.
- Verification of quorum which was approved with 6 Board Members, along with the CFO, Linda Lyter, and Executive Director, Linda Whaley.
- Attendees present:

Brad Cochran, Chair

Lloyd White, Co-Chair

AJ Root

JJ Rose

Warren Elmer

Delores Cook by phone

Linda Lyter, CFO

Linda Whaley, Executive Director

There were also approximately 19 Sanitarians on the zoom meeting.

- Lloyd White explained the operation of a public meeting. He explained that the Ethics commission says that no meeting must allow the public to speak.
- Approval of minutes—the minutes had been sent out earlier to each Board Member. Therefore, there was no need to read the minutes during the meeting. Lloyd made the motion to approve the minutes as presented. AJ made the 2<sup>nd</sup>, and the motion carried.

- Update on Board Members--Linda Lyter has been in contact with Missy at the Governor's office. Missy states the Board Members should all be reappointed soon.
- Webpage updates—Linda Whaley said that the webpage is current. She is continuing to update CEH lists as often as possible. As of June 30, there have been 149 Sanitarians Registered.
- Next meeting date is scheduled for November 15@ 10:00AM
- Lloyd then discussed some of the costs associated with the Board and some of the savings made over the past year. AJ asked Brad to explain the licensing Board itself, which he did. AJ went on to explain that the Board of Sanitarians and the Sanitarians Association are two different entities. Linda Lyter explained that the Legislature requires the Board to be financially solvent. Lloyd also went on to state that the Board does not handle day to day personnel issues. Brad said that he had looked at other Board fees. Some Boards have higher fees, and some have lower. The number of licensees directly impacts the cost. Delores said that she was happy to be part of a Board that works hard to care for the licensees. Brad thanked Delores and explained that the Board does have citizen members. Lloyd explained that people can make comments. All comments regarding 20CSR4 fee increase must be in to Linda Whaley and Brad no later than August 25<sup>th</sup>.
- Lloyd made the motion to adjourn the meeting, seconded by AJ. Meeting adjourned at 10:59AM.



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Brad Cochran, Board Chairman